

**HARMAR TOWNSHIP
BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING
THURSDAY August 20, 2015
HARMAR TOWNSHIP MUNICIPAL BUILDING**

PRESENT

Pat Janoski	Chairman
Linda Slomer	Supervisor
Bob Exler	Supervisor
Chuck Means	Solicitor
Donna Piper	Secretary/Treasurer
Larry Seiler	Engineer

CALL TO ORDER

The Chairperson called the Board of Supervisors Regular Business Meeting of August 20, 2015 to order at 7:056 pm. The Pledge of Allegiance was recited.

PUBLIC COMMENTS

Mr. & Mrs. Pollick of Pearl Avenue were present to thank the Board, employees, Township Engineer, and contractor for repairing the four sink holes in their yard caused by the stream culvert. Mr. Pollick also requested that the Township Engineer check the bridge/culvert on Poplar Way.

Mr. Stanley Malak requested that the Board consider four additional "Welcome to Harmar" signs as follows: Guys Run Road, Route 28 North , Route 28 South, and Hite Road.

Margaret Cook asked when the Bridge on Guys Run Road will be completed by PADOT.

PRESENTATIONS

Pittsburgh Indoor Sports Arena (PISA) – Land Development (building addition)
Doug Tait, PE of Tait Engineering present the plan for the 13,000 square foot building addition that will house 2 multi-purpose indoor courts. The plan as presented also includes rearranging the parking area and adding 35 additional parking spaces and landscaping. As presented, the plan calls for an underground stormwater retention tank. The Plan was approved by the Township Planning Commission with conditions that have been satisfactorily addressed per the Township Engineer. The Township Engineer recommends that Plan be approved.

Ms. Janoski made a motion to approve the Plan as presented. Ms. Slomer provided the second and the motion was carried unanimously.

APPROVAL OF MINUTES

Ms. Slomer made a motion to approve the minutes of the July 15, 2015 Special (finance) Meeting. Mr. Exler provided the second and the motion was carried unanimously.

APPROVAL OF TREASURERS REPORT

The Chair presented the fund balances as follows:

General Fund Money Market	\$1,961,580.83
Sewer Revenue Money Market	\$805,400
Capital Improvement Fund	\$348,387.44
Sewer Revenue Checking	\$4,813.47
Nixon Bridge Fund	\$22,010.48
Liquid Fuels Money Market	\$222,380.40
Developer's Escrow Money Market	\$25,312.75

Ms. Slomer made a motion to approve the Treasurer's Report as presented. Mr. Exler provided the second and the motion was carried unanimously.

RATIFY PAYMENT OF BILLS

The Chair presented the totaled monthly bills as follows:

a) General Fund

Date	Expenditures
7/8/2015	\$19,168.93
07/16/15	\$25,857.82
07/24/15	\$61,288.89
07/30/15	\$32,294.07
TOTAL	\$138,609.71

b) Sewer Revenue Fund

Date	Expenditures
07/08/15	\$1,887.19
07/16/15	\$18.06
07/30/15	\$1,535.50
TOTAL	\$3,440.75

c) Developer's Escrow

Date	Expenditures
07/08/15	\$2,821.50
07/24/15	\$1,376.00
07/30/15	\$2,438.54
TOTAL	\$6,636.04

d) Police Fund

Date	Expenditures
07/16/15	\$800.00
07/24/15	\$900.00
TOTAL	\$1,700.00

Mr. Exler made a motion to ratify payment of the monthly bills as presented. Ms. Slomer provided the second and the motion was carried unanimously.

PAYMENT OF SPECIAL BILLS

Ms. Slomer made a motion to pay the following bills: General Code (laser fiche software subscription) \$550.00, Deller Professional Services (Contractor – Pearl Avenue Culvert) \$1049.00, American Insurance Company (ACE) (Public Liability Policy renewal) \$15,126. Mr. Exler provided the second and the motion was carried unanimously.

SOLICITOR'S REPORT

Mr. Means reported that the County has been notified and approved the Board's intention to vacate a portion of Rich Hill Road. According to Mr. Means, provided the ordinance is advertised, the Board may act on the road vacation.

ENGINEER'S REPORT

Larry Seiler, P.E. of Senate Engineering submitted a written report and added the following information at the meeting:

CD42 Application: The AVNCOG is requiring CD42 pre applications be submitted by September 11, 2015.

CD 40 Project: The Supervisors authorized Senate Engineering to proceed with the CD 40 area-wide project, the Acme Avenue Culvert Replacement Project. The DEP stream encroachment permit application has been obtained.

GUYS Run Road Bridge: PADOT proposes to replace the Guys Run Road Bridge referred to as A03. The Township's sanitary sewer will require relocation at the bridge. Senate Engineering submitted required documents to obtain 100% reimbursement for the Township's costs. The stream crossing permit application for the sanitary sewer relocation is on hold until final design is approved.

Pearl Avenue Stormwater Culvert: The Township has received documents indicating the Township is responsible for maintenance of the 6' diameter culvert in the Pollick property. The Township authorized emergency repairs at the four sinkholes. The contractor, DPS Inc. completed the emergency repair work.

AVJSA Consent Order (no change): The AVJSA have installed seven flow meters in the Township's sanitary sewer system. The meters will record for a six month period beginning January 2015 as per the DEP Consent Order.

Emergency Generator: The contract was awarded to Pastucha Electric. The work is scheduled to begin the week of August 17, 2015.

2015 Paving Program: Russell Standard will begin paving on Tuesday, August 25th. The contractor has contacted residents in affected areas and all roads to be paved will be posted.

Municipal Building Generator: The generator has been purchased and a building permit has been submitted to BIU for review and approval.

COMMITTEE AND DEPARTMENTAL REPORTS

Roads Department: In the absence of members of the Road Committee, the Chair briefly reviewed the Road Department report to include: cleaning of catch basins, continued road

maintenance, weekly garbage pick-up at the parks, grass cutting/trimming, need new swing sets at all 4 parks, vehicle maintenance, placed concrete pad for generator and saved \$2700, Truck #3 needs tires and plow set-up, received quotes for backhoe, and resident complaints about heavy runoff from Hilltop Drive. Discussion ensue in regard to Hilltop Drive. The Secretary will write a letter to the gas well company and copy the property owner(s).

Codes/Zoning/Bldg. Inspection Department: Ms. Slomer reported as per her email to the Board with regard to the meeting with Mr. Robert Kauer of BIU that the fees for building permits per the contract with Building Inspection Underwriters, have not changed since 2004. Other outcomes from the Code Meeting with Mr. Kauer include: changes to the complaint procedure, changes to the Notices of Violation letters, and Township staff will begin tracking permits using the new accounting software and invoices for services will be generated on a monthly based on the Township's permit records.

Police Department: The Chair reviewed the written report as provided to the Board and public. There were a total of 216 service calls and 28 traffic citations issued during the month of June.

Personnel: No report.

Township Administration: Dr. Piper presented the Administration's Monthly Report in writing to the Board and the public and highlighted that implementation of the new accounting software is nearly complete. Ms. Slomer added that the Board set the Budget Calendar at the Special Finance Meeting as follows: Friday, September 25 @ 6:00, Friday, October 9 @ 6:00, and Thursday, November 12 @ 6:00.

Real Estate Tax Collection: Mr. DiPalma reported a collection of \$41,322.91 during the month of July with a year-to-date year end collectable balance of \$68,516.05. Mr. DiPalma stated that most taxpayers in Harmar pay within the discount period and he is currently receiving a lot of payments from mortgage companies.

Council of Governments Report: Ms. Slomer reported that the rock salt contract through the AVNCOG is due to be executed. In addition, based on a report at the COG meeting, the Allegheny Land Trust is purchasing blighted properties.

Township Pension Board of Trustees: Ms. Slomer reported that the Pension Board met on July 23, 2015 to review fund activities for the past six quarters. Ms. Slomer also reported that the Police are concerned about the rate of returns and would like to have another Board meeting in the fall.

Emergency Management Coordinator Report: No report.

CORRESPONDENCE

The following letters of correspondence were provided to the public and reviewed by the Board:

Allegheny Valley Joint Sewage Authority Meeting Minutes of June 25, 2015

Harmar Municipal Authority Minutes of May 19, 2015
Harmar Township Planning Commission Minutes of May 13, 2015

OLD BUSINESS

None.

NEW BUSINESS

Handicapp Parking Space at 509 Terrace Drive: The Secretary presented the information as submitted in the request for a handicap parking sign. Mr. Exler made a motion to approve a sign for 509 Terrace Drive. Ms. Slomer provided the second and the motion was carried unanimously.

School Crossing Guards for 2015-2016 School Year: This agenda topic was moved to end of the meeting.

OTHER BUSINESS ADDED

Kline Brothers Logging – Performance Bond: The Township Engineer verified the work along Russellton Road per the Permit as complete and recommends the Performance Bond be released. Ms. Janoski made a motion to release the Performance Bond. Ms. Slomer provided the second and the motion was carried unanimously.

Jan Kun Request for Reduction in Sewage Bill: The Chair having added this item to the agenda, presented a letter from Jan Kun that explained reasons for an increased water bill (broken outside faucet) while she was hospitalized; which caused her sewage bill to also be increased. As explained in the letter, the Harmar Water Authority granted a 50% reduction to her water bill. Ms. Kun, in her letter requested a reduction in the sewage bill. Discussed ensued among the Board. Ms. Slomer made a motion to allow a 50% reduction in Ms. Kun's sewage bill. As part of the motion, Ms. Slomer also motioned to establish policy that sewage bills may be reduced by no more than 50% per the lifetime of the account – on a case-by-case basis. Mr. Exler provided the second and the motion was carried unanimously.

PUBLIC COMMENT(S)

Margaret Cook asked when restrooms are unlocked at the Terrace Drive playground and explained that the restrooms are always locked. Ms. Slomer stated that the restrooms in all parks are locked unless there is a special event scheduled and request to have the restrooms unlocked.

Mr. Stanley Malak asked if there is any progress in obtaining portraits of the Denny's for in the hall. The Secretary answered that she has not proceeded with the project as of late.

BOARD COMMENT(S)

Ms. Slomer stated that she would like to discuss the implementation of policies for use of the Township's parks but would prefer to have the discussion when Supervisor Chalmers is present.

Ms. Slomer asked if there has been any progress with bringing the payroll back in-house. The Secretary stated that a plan is being developed to implement the transition on the first payroll in 2016. Ms. Slomer also asked if there has been any progress in regard to changing the timing of payroll. The Secretary stated that a Union consensus for the change will need to be established.

The Board then exited into Executive Session at 8:20 to discuss personnel matters involving the hiring and appointments of two School Crossing Guards for the 2015-2016 school year.

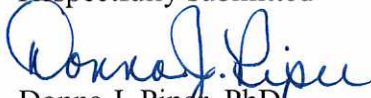
The Board reentered into the Public Meeting at 8:35.

School Crossing Guards for 2015-2016 School Year: Ms. Slomer made a motion to appoint Heather Anderson and Fran Desimone as School Crossing Guards for the 2015-2016 school year with compensation to be hourly or monthly depending upon the School District's requirements for reimbursement. Mr. Exler provided the second and the motion was carried unanimously.

ADJOURNMENT

There being no further business before the Board, the Chair adjourned the meeting at 8:37 pm.

Respectfully submitted


Donna J. Piper, PhD
Secretary/Treasurer